



**TOWN OF ENFIELD
NORTH CAROLINA**

**ADOPTED
ANNUAL BUDGET**

FY 2021 – 2022

TOWN OF ENFIELD, NORTH CAROLINA

ANNUAL BUDGET

2021-2022

**Wayne Anderson
Mayor**

BOARD OF COMMISSIONERS

**Tracey Joyner
Bud Albert Whitaker
Bobby Whitaker
Kent Holmes
Kenneth Ward**

**Tyree Davis-Town Administrator
Patricia Whitaker-Finance Director
Rhonda Joyner-Town Clerk**

**Kris Gardner
Town Attorney**

DEPARTMENT HEADS

**Chuck Hasty Jr.-*Chief of Police*
Ronald D. Locke – *Code Enforcement Officer*
Melanie Jones – *Parks & Recreation Director*
Michael Powell – *Public Works Director***

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INTRODUCTION

The budget document is the annual financial plan for Town operations for the period covering one fiscal year, July 1 – June 30. This plan describes sources of revenues and how funds will be spent during the year.

The Annual Budget has four basic functions. First, it expresses the policy of the Town Board. Through the budget, the Board of Commissioners exercises its authority to increase services in some areas of Town operations and decrease them in others. As a part of the budget review process, the Board of Commissioners determines the tax rate for each fiscal year. Other fees such as water and sewer rates, electrical rates, collection fees, may be reviewed and adjusted if necessary. At that time, the Board also makes whatever salary modifications are deemed to be appropriate.

Secondly, the budget process is a management and planning tool. The budget and subsequent accounting reports, allow managers to isolate potential problems and ensures that Town resources are used effectively and efficiently. The process of preparing the budget provides the opportunity for managers to evaluate their operations and to formulate goals and objectives for the upcoming year. The budget system also provides a means of monitoring progress toward those goals throughout the year.

Thirdly, the Annual Budget is a means of communicating to the citizens of Enfield and others how public funds are spent. The budget is a tangible expression of the Town Board's policy direction. To citizens, the budget is a symbol of the policy of the Town Board and the actions of the Town Administration.

Finally, the budget is the foundation for the proper accounting of Town funds. It expresses in financial terms the goals and plans of the Board of Commissioners. The types and amounts of authorized expenditures and the means for financing them are set forth in the budget. Once the budget is recorded in the accounting system, it serves as a control device to keep spending within authorized limits.

Organization of the Budget Document

The Letter of Transmittal is the first section of the budget document. This section provides the reader with a message from the Board expressing its goals and strategies that will be employed during the upcoming fiscal year. The second section is Budget Summaries that gives the reader an overview of the adopted budget. The annual budget of the Town is grouped into different funds as a



means of reporting and accounting for all financial transactions. The various types of funds and the revenue sources supporting each fund are provided in each fund section of this budget. Within each fund is in one or more departments of the Town. Town departments are comprised of one or more divisions.

Adherence to State Statutes

The General Statutes of North Carolina require that the Town adopt an annual balanced budget. The annual budget is prepared using the modified accrual basis of accounting. This basis of accounting recognizes revenues either when they are received in cash (such as licenses or fines) or when the collection of the amounts can be reasonably received in the near future (such as property taxes). Expenditures in a modified accrual system are generally recognized in the period in which goods or services are received or when a liability is incurred. The appropriations in the budget ordinance for the various operating funds are on a functional basis.



May 17, 2021

Mayor Wayne Anderson
Board of Commissioners
Town of Enfield
121 Southeast Railroad Street
Enfield, NC 27823

Re: Budget Message

Dear Mayor Anderson and Commissioners

I am pleased to submit the Proposed Budget for fiscal year 2021-2022 for your review. The proposed budget is balanced with no increase to the current property tax rate of 0.927, to include Enfield Fire Tax of 8.9 cents. The total of all appropriations in this budget is \$5,305,388. This is an increase from last year's budget of \$5,243,166. The rationale is the increase of revenues and providing more funding in the fund balance.

The budget process is a time for the board to refocus its vision for the community, and to evaluate a plan of service and the financing package that facilitates the fulfillment of that vision. More so than ever before, the board has tried to focus on the task and to bring forward a plan that more clearly reflects the priorities of the board and the citizens. Through the proposed budget, the Town will continue to provide the basic Town services at the current level.

PLAN of SERVICE

The proposed budget was developed while continuing to look to the future. Through financial projections, the Board was presented with the outlook of revenues and expenditures. Based upon these projections, the Board acknowledged the potential gains and shortfalls in the future. To better prepare for the future, the Board not only utilized each department's participation in developing this budget, the Board also openly discussed the current and future service levels along with needing to identify and obtain new funding resources.

COMPENSATION

To retain the present work force and continue to provide a minimal level of service, the choice was whether to reduce the work force, adjust rates, decrease expenditures, or identify new sources of revenue. A reduction in staff would mean that some services would be contracted out or discontinued. The Board agreed to keep the present services and workforce.

FINANCIAL PLAN

Having discussed the task, the Board has undertaken; we would like to focus your attention on the recommended tax rates.

Property Tax Rate

The current property tax rate is .927/\$100.00. The proposed budget includes the current tax rate of 8.9 cents, which will support the basic services provided by the Enfield Fire Department.

Garbage Rates

The garbage rates will remain the same \$16.00 for residential and \$26.00 for commercial.

Electrical Rates

There will not be an additional increase to the electrical rates in the upcoming budget year. The basic charge for residential electrical service is \$14.69 and the cost per kWh will be 13.8690 cents.

Water and Sewer Rates

The Water Availability Fee will remain at \$30.00. The per-thousand rate will be 0-1000 in town \$3.30, out of town \$6.60; 1001-2000 in town \$4.80, out of town \$9.60; 2001-3000 in town \$5.30, out of town \$10.60; 3001-4000 in town \$6.80, out of town \$13.60; 4001-5000 in town \$7.80, out of town \$16.60 for residential and \$2.82 for commercial.

Apartment Water Rates-the availability Fee is \$30.00. The per-thousand rate will be 0-1000 \$6.60; 1001-2000 \$9.60; 2001-3000 \$10.60; 3001-4000 \$13.60; 4001-5000 \$16.60.

The Sewer Availability Fee will remain at \$30.00. The per-thousand rate will be 0-1000 in town \$3.50, out of town \$7.00; 1001-2000 in town \$4.20, out of town \$8.40; 2001-3000 in town \$5.40, out of town \$10.80; 3001-4000 in town \$6.90, out of town \$13.80; 4001-5000 in town \$9.00, out of town \$18.00 for residential and \$2.82 for commercial.

Apartment Sewer Rates-the availability Fee is \$30.00. The per-thousand rate will be 0-1000 \$7.00; 1001-2000 \$8.40; 2001-3000 \$10.80; 3001-4000 \$13.80; 4001-5000 \$16.80.

Security Deposit

The security deposit will remain at \$300.00. Of this cost, \$200.00 is for electrical services, \$50.00 for water services and \$50.00 for sewer services. The Board approved to surrender the customer's utility deposit back in the event of the customer relocating outside of the Town of Enfield's service area and upon payment of all outstanding balances on the customer's utility bills.

Other Rates and Fees

A review of the current rate and fee schedule prompted the need for implementation of the following rate and fee changes: Meter Testing Fee \$20.00, Meter Tampering Fee \$500.00, New Cemetery Plot Fee \$800.00 per grave, Opening and Closing Cemetery Plots \$500.00, Minimum Housing Code \$50.00.

SOUND FINANCIAL PRACTICE

Why is the level of undesignated Fund Balance important to the Town?

It is important to maintain an undesignated fund balance in the major operating funds at a level that would be sufficient to provide financial cushion in the event of unanticipated events, such as loss or major reduction of a revenue source, a sudden economic downturn, or natural disasters. Due to the nature of the area in which we live, we already know natural disasters are coming more frequently. Additionally, based upon revenue and expenditures forecasts, we know that we need to be better prepared.

FUTURE CHALLENGE

The Town will continue to be challenged to provide quality services in the future and to do so in a manner that will be seen as efficient by Town residents. A significant challenge to the Town in the next fiscal year will be to identify additional levels of funding to help alleviate potential shortfalls in the future.

CONCLUSION

In closing, I would like to express my sincere appreciation to the Department Heads, all Town employees, our vendors, citizens and the Commissioners for working together to meet the demanding needs of providing Town Services to our Community. Everyone involved had a little give and take to make this budget a success and I appreciate the competent and professional manner in which this process has been carried out.

Sincerely,

Tyree Davis

Tyree Davis
Town Administrator



REVENUES



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-300-302015	TAXES AD VALOREM YEAR 2015		(\$1,000.00)	(\$2,644.63)	\$1,000.00	\$1,000.00	\$1,000.00
10-300-302016	TAXES AD VALOREM YEAR 2016		(\$1,000.00)	(\$3,699.78)	\$2,000.00	\$2,000.00	\$2,000.00
10-300-302017	TAXES AD VALOREM YEAR 2017		(\$1,000.00)	(\$4,045.21)	\$3,000.00	\$3,000.00	\$3,000.00
10-300-302018	TAXES AD VALOREM YEAR 2018		(\$10,000.00)	(\$5,810.86)	\$5,000.00	\$5,000.00	\$5,000.00
10-300-302019	TAXES AD VALOREM YEAR 2019		(\$25,000.00)	(\$14,179.73)	\$10,000.00	\$10,000.00	\$10,000.00
10-300-302020	TAXES AD VALOREM YEAR 2020		(\$405,000.00)	(\$489,800.44)	\$25,000.00	\$25,000.00	\$25,000.00
10-300-302021	TAXES AD VALOREM YEAR 2021		(\$30,000.00)	\$0.00	\$460,000.00	\$565,000.00	\$565,000.00
10-300-302022	TAXES AD VALOREM YEAR 2022		\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00
10-300-332014	TAX INTEREST 2014		(\$200.00)	(\$1,088.34)	\$500.00	\$500.00	\$500.00
10-300-332015	TAX INTEREST 2015		\$0.00	(\$1,187.58)	\$500.00	\$500.00	\$500.00
10-300-332016	TAX INTEREST 2016		(\$200.00)	(\$1,052.38)	\$500.00	\$500.00	\$500.00
10-300-332017	TAX INTEREST 2017		(\$500.00)	(\$986.82)	\$500.00	\$500.00	\$500.00
10-300-332018	TAX INTEREST 2018		(\$500.00)	(\$1,263.51)	\$1,000.00	\$1,000.00	\$1,000.00
10-300-332019	TAX INTEREST 2019		(\$500.00)	(\$713.18)	\$1,000.00	\$1,000.00	\$1,000.00
10-300-332020	TAX INTEREST 2020		(\$500.00)	(\$743.79)	\$1,000.00	\$1,000.00	\$1,000.00
10-300-332021	TAX INTEREST 2021		\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
10-300-332022	TAX INTEREST 2022		\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
10-300-362022	INTEREST MOTOR VEHICLE TAX 2022		\$0.00	\$0.00	\$500.00	\$500.00	\$500.00
10-300-372021	MOTOR VEHICLE TAXES YEAR 2021		(\$13,750.00)	(\$26,708.30)	\$10,000.00	\$10,000.00	\$10,000.00
10-300-372022	MOTOR VEHICLE TAXES YEAR 2022		\$0.00	\$0.00	\$68,000.00	\$68,000.00	\$68,000.00
10-300-380000	BUSINESS REGISTRATION		(\$1,400.00)	(\$1,750.00)	\$1,800.00	\$1,800.00	\$1,800.00
10-300-380001	INTEREST ON INVESTMENT		(\$10,000.00)	(\$3,771.53)	\$5,000.00	\$5,000.00	\$5,000.00
10-300-380002	FACILITIES RENTAL		(\$3,000.00)	\$0.00	\$500.00	\$500.00	\$500.00
10-300-380005	MISCELLANEOUS REVENUE		(\$8,730.00)	(\$10,399.35)	\$5,000.00	\$5,000.00	\$5,000.00
10-300-380016	UTILITIES FRANCHISE TAX		(\$82,000.00)	(\$67,498.66)	\$98,000.00	\$98,000.00	\$98,000.00
10-300-380018	SALES TAX ON VIDEO PROGRAMMING		(\$12,500.00)	(\$8,766.75)	\$11,000.00	\$11,000.00	\$11,000.00
10-300-380019	BEER & WINE TAX		(\$10,000.00)	\$0.00	\$15,000.00	\$15,000.00	\$15,000.00
10-300-380020	POWELL BILL ALLOCATION		(\$75,126.00)	(\$71,185.23)	\$71,185.00	\$71,185.00	\$71,185.00
10-300-380021	LOCAL OPTION SALES TAX		(\$203,000.00)	(\$219,251.77)	\$278,000.00	\$278,000.00	\$278,000.00
10-300-380022	HALIFAX CO. ABC REVENUE		(\$2,200.00)	(\$6,689.00)	\$5,000.00	\$5,000.00	\$5,000.00
10-300-380024	BUILDING PERMITS		(\$150.00)	(\$125.00)	\$400.00	\$400.00	\$400.00
10-300-380026	GARBAGE COLLECTION		(\$160,176.00)	(\$151,592.00)	\$151,634.00	\$151,634.00	\$151,634.00
10-300-380027	CEMETERY REVENUE		(\$31,300.00)	(\$17,000.00)	\$18,000.00	\$18,000.00	\$18,000.00
10-300-380029	GASOLINE TAX REFUND		(\$8,500.00)	(\$3,417.44)	\$8,500.00	\$8,500.00	\$8,500.00
10-300-380038	APPROPRIATION FND BAL GEN FUND		(\$189,000.00)	\$0.00	\$189,000.00	\$84,000.00	\$84,000.00
10-300-380039	APPROPRIATION		(\$45,374.00)	\$0.00	\$45,374.00	\$45,374.00	\$45,374.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
	FND BAL POW BILL						
10-300-380042	SALES TAX REFUND		(\$20,000.00)	(\$15,297.68)	\$20,000.00	\$20,000.00	\$20,000.00
10-300-380048	TRAFFIC CITATIONS		(\$7,500.00)	(\$9,400.00)	\$9,000.00	\$9,000.00	\$9,000.00
10-300-380056	SALES TAX ON TELECOMMUNICATION		(\$15,000.00)	(\$9,780.22)	\$15,000.00	\$15,000.00	\$15,000.00
10-300-380057	EXCISE TAX ON PIPED NATURAL GA		(\$5,000.00)	(\$3,121.09)	\$5,000.00	\$5,000.00	\$5,000.00
10-300-380062	POLICE DEPT MISC REVENUE		(\$14,414.69)	(\$13,038.40)	\$10,000.00	\$10,000.00	\$10,000.00
10-300-380064	POLICE DEPT ACCIDENT REPORTS		(\$150.00)	(\$125.00)	\$150.00	\$150.00	\$150.00
10-300-380065	BUILDING INSPECTIONS		(\$3,500.00)	(\$3,600.00)	\$3,000.00	\$3,000.00	\$3,000.00
10-300-380066	ZONNING APPLICATION		(\$250.00)	(\$150.00)	\$200.00	\$200.00	\$200.00
10-300-380067	ZONNING PERMITS		(\$600.00)	(\$2,650.00)	\$3,500.00	\$3,500.00	\$3,500.00
10-300-380071	CONTROLLED SUBSTANCE TAX DISTR		\$0.00	(\$49.50)	\$50.00	\$50.00	\$50.00
10-300-380088	SOLID WASTE DISPOSAL TAX		\$0.00	(\$1,424.18)	\$1,445.00	\$1,445.00	\$1,445.00
10-300-380116	SOLAR FARM		(\$50,000.00)	(\$50,000.00)	\$50,000.00	\$50,000.00	\$50,000.00
10-300-380117	ENFIELD FIRE TAX		(\$50,000.00)	(\$52,867.19)	\$56,000.00	\$56,000.00	\$56,000.00
Department 300 Total			(\$1,498,020.69)	(\$1,276,874.54)	\$1,688,238.00	\$1,688,238.00	\$1,688,238.00
Fund 10 Total			(\$1,498,020.69)	(\$1,276,874.54)	\$1,688,238.00	\$1,688,238.00	\$1,688,238.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
30-300-371000	CHARGES FOR UTILITIES		(\$500,000.00)	(\$547,497.07)	\$540,000.00	\$540,000.00	\$540,000.00
Department 300 Total			(\$500,000.00)	(\$547,497.07)	\$540,000.00	\$540,000.00	\$540,000.00
Fund 30 Total			(\$500,000.00)	(\$547,497.07)	\$540,000.00	\$540,000.00	\$540,000.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
31-300-371000	CHARGES FOR UTILITIES		(\$2,528,000.00)	(\$2,387,643.06)	\$2,455,057.00	\$2,455,057.00	\$2,455,057.00
31-300-374000	LATE FEES AND CHARGES		(\$50,000.00)	(\$37,095.00)	\$40,000.00	\$40,000.00	\$40,000.00
31-300-375000	RECONNECTION FEES		(\$10,000.00)	(\$10,395.00)	\$12,000.00	\$12,000.00	\$12,000.00
31-300-377000	POLE SALE & RENT		(\$11,340.00)	(\$11,340.00)	\$11,340.00	\$11,340.00	\$11,340.00
31-300-380001	INTEREST ON INVESTMENT		(\$16,000.00)	(\$6,137.62)	\$7,000.00	\$7,000.00	\$7,000.00
31-300-380063	RETURN CHECK FEE		(\$300.00)	(\$175.00)	\$175.00	\$175.00	\$175.00
Department 300 Total			(\$2,615,640.00)	(\$2,452,785.68)	\$2,525,572.00	\$2,525,572.00	\$2,525,572.00
Fund 31 Total			(\$2,615,640.00)	(\$2,452,785.68)	\$2,525,572.00	\$2,525,572.00	\$2,525,572.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
32-300-371000	CHARGES FOR UTILITIES		(\$584,000.00)	(\$526,457.09)	\$551,578.00	\$551,578.00	\$551,578.00
Department 300 Total			(\$584,000.00)	(\$526,457.09)	\$551,578.00	\$551,578.00	\$551,578.00
Fund 32 Total			(\$584,000.00)	(\$526,457.09)	\$0.00	\$551,578.00	\$551,578.00
Grand Total			(\$5,197,660.69)	(\$4,803,614.38)	\$5,305,388.00	\$5,305,388.00	\$5,305,388.00



EXPENDITURES



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-410-400003	SALARIES & WAGES (PART TIME)		\$21,000.00	\$19,250.00	\$21,000.00	\$21,000.00	\$21,000.00
10-410-400005	FICA		\$2,066.00	\$1,472.90	\$2,066.00	\$2,066.00	\$2,066.00
10-410-400011	TELEPHONE & POSTAGE		\$1,500.00	\$466.49	\$550.00	\$550.00	\$550.00
10-410-400014	TRAVEL & TRAINING		\$517.10	\$505.46	\$3,500.00	\$3,500.00	\$3,500.00
10-410-400024	ELECTION EXPENSE	***Election year	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00
10-410-400033	DEPARTMENTAL SUPPLIES		\$6,182.90	\$6,170.66	\$2,500.00	\$2,500.00	\$2,500.00
10-410-400045	CONTRACTED SERVICES	***Data Plan/MIFI Service \$1872	\$1,872.00	\$1,858.70	\$1,872.00	\$1,872.00	\$1,872.00
10-410-400053	DUES & SUBSCRIPTIONS	***Intergovt 350***No Charge year 21-22	\$300.00	\$266.38	\$350.00	\$0.00	\$0.00
Department 410 Total			\$33,438.00	\$29,990.59	\$35,338.00	\$34,988.00	\$34,988.00



**Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1**

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-440-400002	SALARIES & WAGES (FULL TIME)	***3% COLA increase for employees	\$90,147.00	\$77,667.80	\$92,900.00	\$92,900.00	\$92,900.00
10-440-400005	FICA		\$7,200.00	\$5,709.17	\$7,500.00	\$7,500.00	\$7,500.00
10-440-400006	GROUP INSURANCE		\$11,896.00	\$11,127.74	\$13,631.00	\$13,631.00	\$13,631.00
10-440-400007	RETIREMENT		\$8,103.69	\$7,527.98	\$8,543.00	\$8,543.00	\$8,543.00
10-440-400009	OVERTIME		\$1,500.00	\$462.74	\$1,500.00	\$1,500.00	\$1,500.00
10-440-400011	TELEPHONE & POSTAGE		\$4,500.00	\$3,556.75	\$4,500.00	\$4,500.00	\$4,500.00
10-440-400012	PRE & POST HIRE MEDICAL EXAMS		\$0.00	\$0.00	\$150.00	\$150.00	\$150.00
10-440-400013	UTILITIES		\$15,000.00	\$13,120.06	\$15,000.00	\$15,000.00	\$15,000.00
10-440-400014	TRAVEL & TRAINING	***New Town Clerk Certification Training/New Town Administrator Training/FO training	\$4,000.00	\$455.02	\$15,000.00	\$15,000.00	\$15,000.00
10-440-400015	MAINT & REPAIRS BUILDING		\$1,080.00	\$1,080.00	\$1,000.00	\$1,000.00	\$1,000.00
10-440-400017	MAINT & REPAIRS VEHICLE		\$500.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
10-440-400031	AUTOMOTIVE SUPPLIES	***Town Administrator fuel for vehicle he driving 200 monthly for 12 months-\$2400***Commissioners Deduct \$625	\$0.00	\$0.00	\$2,400.00	\$1,775.00	\$1,775.00
10-440-400033	DEPARTMENTAL SUPPLIES		\$11,920.00	\$7,421.67	\$12,000.00	\$12,000.00	\$12,000.00
10-440-400045	CONTRACTED SERVICES	***Otis eleveator	\$2,330.00	\$2,252.39	\$2,500.00	\$2,500.00	\$2,500.00
10-440-400052	LOAN PAYMENT	***Southern Bank Admin Office \$56670	\$56,670.00	\$56,666.68	\$56,670.00	\$56,670.00	\$56,670.00
10-440-400053	DUES & SUBSCRIPTIONS	***Town Clerk Dues \$500;Finance Officer Dues \$700;Town Admin Dues \$500	\$975.00	\$974.80	\$1,700.00	\$1,700.00	\$1,700.00
10-440-400059	CUSTODIAL SUPPLIES		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
10-440-400068	TAX COLLECTION FEE		\$18,800.00	\$11,810.99	\$18,000.00	\$18,000.00	\$18,000.00
10-440-400070	TAX COLLECTIONS REFUNDS		\$725.00	\$719.08	\$500.00	\$500.00	\$500.00
10-440-400105	NOTES INTEREST EXPENSE	^^LGC report	\$6,860.00	\$6,828.55	\$6,800.00	\$3,572.00	\$3,572.00
Department 440 Total			\$243,206.69	\$208,381.42	\$263,794.00	\$259,941.00	\$259,941.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-470-400010	PROFESSIONAL SERVICES		\$33,000.00	\$29,093.81	\$29,000.00	\$29,000.00	\$29,000.00
Department 470 Total			\$33,000.00	\$29,093.81	\$29,000.00	\$29,000.00	\$29,000.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-510-400002	SALARIES & WAGES (FULL TIME)	***Asking 3% COLA for everyone	\$356,858.82	\$331,817.69	\$383,268.00	\$383,268.00	\$383,268.00
10-510-400003	SALARIES & WAGES (PART TIME)	***Commissioners deduct \$1000	\$11,750.00	\$6,741.65	\$11,800.00	\$10,800.00	\$10,800.00
10-510-400004	SALARIES & WAGES (PT POOL)		\$13,000.00	\$12,843.89	\$13,000.00	\$13,000.00	\$13,000.00
10-510-400005	FICA		\$28,125.00	\$26,876.37	\$31,400.00	\$31,400.00	\$31,400.00
10-510-400006	GROUP INSURANCE		\$71,064.00	\$54,580.25	\$90,192.00	\$90,192.00	\$90,192.00
10-510-400007	RETIREMENT		\$40,652.00	\$34,910.55	\$47,500.00	\$47,500.00	\$47,500.00
10-510-400008	401K CONTRIBUTIONS		\$17,551.00	\$13,974.37	\$18,208.00	\$18,208.00	\$18,208.00
10-510-400011	TELEPHONE & POSTAGE	***Commissioners Deduct \$1000	\$8,500.00	\$7,240.91	\$8,500.00	\$7,500.00	\$7,500.00
10-510-400012	PRE & POST HIRE MEDICAL EXAMS		\$1,000.00	\$967.40	\$1,000.00	\$1,000.00	\$1,000.00
10-510-400013	UTILITIES		\$10,500.00	\$9,342.46	\$7,500.00	\$7,500.00	\$7,500.00
10-510-400014	TRAVEL & TRAINING		\$3,634.87	\$2,855.15	\$2,000.00	\$2,000.00	\$2,000.00
10-510-400015	MAINT & REPAIRS BUILDING	***Commissioners deduct \$1000	\$350.00	\$300.00	\$8,000.00	\$7,000.00	\$7,000.00
10-510-400016	MAINT & REPAIRS EQUIPMENT		\$600.00	\$572.09	\$600.00	\$600.00	\$600.00
10-510-400017	MAINT & REPAIRS VEHICLE		\$18,500.00	\$17,864.85	\$13,000.00	\$13,000.00	\$13,000.00
10-510-400031	AUTOMOTIVE SUPPLIES	***Commissioners deduct \$5000	\$20,350.00	\$19,164.49	\$25,000.00	\$20,000.00	\$20,000.00
10-510-400033	DEPARTMENTAL SUPPLIES		\$38,608.22	\$38,414.15	\$12,000.00	\$12,000.00	\$12,000.00
10-510-400036	UNIFORMS	***Need to replace duty gear \$5000/\$3500 purchase new vest ***Commissioners deduct \$6500	\$2,100.00	\$1,819.69	\$8,500.00	\$2,000.00	\$2,000.00
10-510-400045	CONTRACTED SERVICES	***Southern Software pak\$3633;Leads Online \$1800 ***Commissioners deduct \$4000	\$8,445.00	\$5,975.50	\$10,000.00	\$6,000.00	\$6,000.00
10-510-400055	EQUIPMENT LEASE	***Copy Pro Lease \$200 monthly/new copier/cover increased cost ***Commissioners deduct \$3000	\$3,950.00	\$3,315.80	\$6,000.00	\$3,000.00	\$3,000.00
10-510-400059	CUSTODIAL SUPPLIES	***Commissioners deduct \$1115	\$1,115.00	\$1,102.04	\$1,115.00	\$0.00	\$0.00
10-510-400061	SPECIAL FUNDS	***Drug Investigation funds \$3500 ***Commissioners deduct \$2000	\$0.00	\$0.00	\$3,500.00	\$1,500.00	\$1,500.00
10-510-400063	E911 CENTRAL COMMUNICATIONS	****decreased by county to \$74032	\$77,602.00	\$77,602.00	\$74,032.00	\$74,032.00	\$74,032.00
10-510-400074	CAPITAL OUTLAY EQUIPMENT	***PURCHASE BODY CAMERAS/SYSTEM \$22000 ***Commissioners deduct \$22000	\$0.00	\$0.00	\$22,000.00	\$0.00	\$0.00
10-510-400075	CAPITAL OUTLAY VEHICLE	***4 YEAR VEHICLE LEASE PROGRAM\$50000/FREEZE DETECTIVE POSITION ***Commissioners deduct \$40,000/one car \$10000	\$10,000.00	\$10,000.00	\$50,000.00	\$10,000.00	\$10,000.00
10-510-400128	PACE PROGRAM EXPENDITURES	**Community Policing Events \$1000	\$0.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
10-510-400130	GOVERNOR CRIME COMMISSION PROGRAM	***Matching Grant funds \$5000 ***Commissioners deduct \$5000	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00
Department 510 Total			\$744,255.91	\$678,281.30	\$854,115.00	\$762,500.00	\$762,500.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-530-400038	CONTRIBUTION TO FIRE DEPT.	***Asking increase to \$82000	\$28,000.00	\$28,000.00	\$32,000.00	\$26,000.00	\$26,000.00
10-530-400039	ENFIELD FIRE TAX		\$50,000.00	\$50,000.00	\$50,000.00	\$56,000.00	\$56,000.00
Department 530 Total			\$78,000.00	\$78,000.00	\$82,000.00	\$82,000.00	\$82,000.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-560-400002	SALARIES & WAGES (FULL TIME)	***Asking 3% COLA	\$78,954.00	\$71,273.86	\$79,570.00	\$79,570.00	\$79,570.00
10-560-400003	SALARIES & WAGES (PART TIME)	***PT Worker***Commissioners deduct \$5000	\$0.00	\$0.00	\$18,000.00	\$13,000.00	\$13,000.00
10-560-400005	FICA		\$6,275.00	\$5,482.31	\$7,620.00	\$7,620.00	\$7,620.00
10-560-400006	GROUP INSURANCE		\$16,270.00	\$14,769.56	\$26,544.00	\$26,544.00	\$26,544.00
10-560-400007	RETIREMENT		\$8,300.00	\$6,740.84	\$9,150.00	\$9,150.00	\$9,150.00
10-560-400009	OVERTIME		\$2,568.00	\$275.06	\$1,000.00	\$1,000.00	\$1,000.00
10-560-400011	TELEPHONE & POSTAGE		\$5,000.00	\$4,404.82	\$4,700.00	\$4,700.00	\$4,700.00
10-560-400012	PRE & POST HIRE MEDICAL EXAMS		\$300.00	\$241.75	\$250.00	\$250.00	\$250.00
10-560-400013	UTILITIES		\$11,050.00	\$10,980.81	\$11,000.00	\$11,000.00	\$11,000.00
10-560-400014	TRAVEL & TRAINING	***Commissioners deduct \$2000	\$1,123.26	\$780.00	\$3,500.00	\$1,500.00	\$1,500.00
10-560-400016	MAINT & REPAIRS EQUIPMENT	***Leaf machine parts \$1400,lawn mower parts \$1000,tires for equipment \$2772.14;	\$10,000.00	\$9,679.74	\$10,000.00	\$9,000.00	\$9,000.00
10-560-400017	MAINT & REPAIRS VEHICLE	***vehicle maint parts \$3500,transmission for garbage truck \$3500;tires \$1200***Commissioners cut by \$2000	\$10,600.00	\$10,490.83	\$14,000.00	\$12,000.00	\$12,000.00
10-560-400031	AUTOMOTIVE SUPPLIES		\$14,500.00	\$12,331.71	\$15,000.00	\$15,000.00	\$15,000.00
10-560-400033	DEPARTMENTAL SUPPLIES		\$19,900.00	\$19,577.48	\$20,000.00	\$18,548.00	\$18,548.00
10-560-400036	UNIFORMS	***shoes for guys, guys uniforms	\$776.74	\$776.74	\$2,500.00	\$2,500.00	\$2,500.00
10-560-400042	NON-CAPITAL ASSETS	*** 3 weed eaters \$1987;safety equipment \$3500;cutting saw \$1000	\$2,574.00	\$2,492.43	\$6,487.00	\$3,487.00	\$3,487.00
10-560-400045	CONTRACTED SERVICES	***DOC LABOR 3400,EAP \$700,secure solutions\$180;Fleet \$1452	\$30,000.00	\$30,000.00	\$4,200.00	\$5,652.00	\$5,652.00
10-560-400047	LANDFILL CHARGES		\$59,740.00	\$48,723.57	\$49,000.00	\$49,000.00	\$49,000.00
10-560-400049	SOLID WASTE DUMPSTER		\$2,310.00	\$1,933.16	\$2,350.00	\$2,350.00	\$2,350.00
10-560-400074	CAPITAL OUTLAY EQUIPMENT	***Mower \$7000;trash cans \$7451.56***Commissioners cut \$7000 no mower	\$0.00	\$0.00	\$14,452.00	\$7,452.00	\$7,452.00
10-560-400075	CAPITAL OUTLAY VEHICLE	***4-wheel drive truck \$8000	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00
10-560-400100	NC DOT-RAILROAD CROSSING MAINTENANCE		\$7,350.00	\$6,994.00	\$7,500.00	\$7,500.00	\$7,500.00
Department 560 Total			\$287,591.00	\$257,948.67	\$314,823.00	\$294,823.00	\$294,823.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-580-400010	PROFESSIONAL SERVICES		\$500.00	\$387.50	\$1,000.00	\$1,000.00	\$1,000.00
10-580-400016	MAINT & REPAIRS EQUIPMENT		\$5,000.00	\$0.00	\$5,000.00	\$2,000.00	\$2,000.00
10-580-400017	MAINT & REPAIRS VEHICLE		\$2,000.00	\$0.00	\$2,000.00	\$1,000.00	\$1,000.00
10-580-400025	MAINT & REPAIRS SIDEWALK		\$13,000.00	\$13,000.00	\$5,000.00	\$2,000.00	\$2,000.00
10-580-400031	AUTOMOTIVE SUPPLIES		\$2,500.00	\$0.00	\$4,500.00	\$500.00	\$500.00
10-580-400033	DEPARTMENTAL SUPPLIES		\$2,500.00	\$1,330.13	\$4,500.00	\$4,059.00	\$4,059.00
10-580-400107	POWELL BILL SUPPLIES		\$3,000.00	\$626.27	\$6,000.00	\$6,000.00	\$6,000.00
10-580-400108	POWELL BILL-STREET RESURFACING		\$92,000.00	\$69,772.08	\$100,000.00	\$100,000.00	\$100,000.00
Department 580 Total			\$120,500.00	\$85,115.98	\$128,000.00	\$116,559.00	\$116,559.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-585-400003	SALARIES & WAGES (PART TIME)	***3% COLA;asking to hire a part-time 12hrs per week at \$13 per hour***Commissioners no PT worker deduct \$8112	\$30,989.00	\$29,760.62	\$43,103.00	\$34,991.00	\$34,991.00
10-585-400005	FICA		\$2,371.00	\$2,276.77	\$3,063.00	\$2,442.00	\$2,442.00
10-585-400006	GROUP INSURANCE		\$677.00	\$525.43	\$719.00	\$719.00	\$719.00
10-585-400007	RETIREMENT		\$3,210.00	\$3,083.17	\$3,672.00	\$3,672.00	\$3,672.00
10-585-400010	PROFESSIONAL SERVICES	***Comp Land Use Plan \$25,000***Commissioners deduct \$5000	\$10,000.00	\$6,240.00	\$25,000.00	\$20,000.00	\$20,000.00
10-585-400011	TELEPHONE & POSTAGE		\$700.00	\$462.91	\$700.00	\$700.00	\$700.00
10-585-400014	TRAVEL & TRAINING	***Commissioners deduct \$500	\$1,300.00	\$813.89	\$1,200.00	\$700.00	\$700.00
10-585-400033	DEPARTMENTAL SUPPLIES		\$2,500.00	\$2,201.86	\$2,000.00	\$1,500.00	\$1,500.00
10-585-400044	BUILDING DEMOLITION	***\$10,000***Commissioners deduct \$3000	\$0.00	\$0.00	\$10,000.00	\$7,000.00	\$7,000.00
10-585-400053	DUES & SUBSCRIPTIONS	***Commissioners deduct \$100	\$250.00	\$139.33	\$250.00	\$150.00	\$150.00
10-585-400073	BUILDING INSPECTION FEES		\$700.00	\$0.00	\$700.00	\$700.00	\$700.00
Department 585 Total			\$52,697.00	\$45,503.98	\$90,407.00	\$72,574.00	\$72,574.00



**Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1**

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-620-400003	SALARIES & WAGES (PART TIME)	^^^Commissioners cut entire dept 1/2;no Rec dept this year	\$53.00	\$0.00	\$31,753.00	\$10,753.00	\$10,753.00
10-620-400005	FICA		\$0.00	\$0.00	\$2,443.00	\$1,000.00	\$1,000.00
10-620-400011	TELEPHONE & POSTAGE		\$2,920.00	\$2,687.72	\$2,500.00	\$2,500.00	\$2,500.00
10-620-400013	UTILITIES		\$11,000.00	\$10,668.61	\$10,000.00	\$10,000.00	\$10,000.00
10-620-400015	MAINT & REPAIRS BUILDING		\$500.00	\$360.00	\$500.00	\$0.00	\$0.00
10-620-400016	MAINT & REPAIRS EQUIPMENT		\$0.00	\$0.00	\$500.00	\$0.00	\$0.00
10-620-400022	MAINT & REPAIRS PARK FACILITIES/GROUN DS		\$1.38	\$0.00	\$1,000.00	\$0.00	\$0.00
10-620-400033	DEPARTMENTAL SUPPLIES		\$1,700.00	\$1,632.22	\$2,000.00	\$1,000.00	\$1,000.00
10-620-400055	EQUIPMENT LEASE		\$0.00	(\$35.28)	\$2,000.00	\$2,000.00	\$2,000.00
10-620-400059	CUSTODIAL SUPPLIES		\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00
10-620-400064	RECREATION PROGRAMS		\$1,000.00	\$764.72	\$1,000.00	\$0.00	\$0.00
Department 620 Total			\$17,174.38	\$16,077.99	\$54,696.00	\$27,253.00	\$27,253.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
10-630-400013	UTILITIES		\$5,500.00	\$5,281.06	\$6,000.00	\$6,000.00	\$6,000.00
10-630-400015	MAINT & REPAIRS BUILDING	***extern\$600	\$600.00	\$600.00	\$1,600.00	\$1,600.00	\$1,600.00
10-630-400142	CONTRIBUTIONS TO LIBRARY	***Books \$2000,2 computers \$1600;summer virtual reading\$600;office supplies \$1000***Commissioners deduct \$4200/\$1000 for books	\$0.00	\$0.00	\$5,200.00	\$1,000.00	\$1,000.00
Department 630 Total			\$6,100.00	\$5,881.06	\$12,800.00	\$8,600.00	\$8,600.00
Fund 10 Total			\$1,615,962.98	\$1,434,274.80	\$1,864,973.00	\$1,688,238.00	\$1,688,238.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
30-810-400002	SALARIES & WAGES (FULL TIME)	***3%COLA	\$92,000.00	\$85,217.08	\$94,222.00	\$94,222.00	\$94,222.00
30-810-400003	SALARIES & WAGES (PART TIME)		\$0.00	\$0.00	\$16,848.00	\$16,848.00	\$16,848.00
30-810-400005	FICA		\$7,450.00	\$6,637.01	\$8,500.00	\$8,500.00	\$8,500.00
30-810-400006	GROUP INSURANCE		\$23,280.00	\$20,338.09	\$26,692.00	\$26,692.00	\$26,692.00
30-810-400007	RETIREMENT		\$9,700.00	\$8,730.55	\$10,836.00	\$10,836.00	\$10,836.00
30-810-400009	OVERTIME		\$3,808.00	\$1,657.99	\$1,000.00	\$1,000.00	\$1,000.00
30-810-400013	UTILITIES	^^Commissioners deduct \$1022	\$0.00	\$0.00	\$15,000.00	\$13,978.00	\$13,978.00
30-810-400031	AUTOMOTIVE SUPPLIES		\$6,500.00	\$4,427.26	\$5,000.00	\$5,000.00	\$5,000.00
30-810-400033	DEPARTMENTAL SUPPLIES	***Water parts & fittings \$5000	\$4,995.84	\$4,254.55	\$5,000.00	\$5,000.00	\$5,000.00
30-810-400036	UNIFORMS	***shoes for Guys/uniforms	\$356.00	\$355.43	\$2,100.00	\$2,100.00	\$2,100.00
30-810-400052	LOAN PAYMENT	***NC DENR Loan pmt \$11441.70;	\$11,442.00	\$11,441.70	\$11,442.00	\$11,442.00	\$11,442.00
30-810-400053	DUES & SUBSCRIPTIONS	***lamar annual fees \$100	\$0.00	\$0.00	\$100.00	\$100.00	\$100.00
30-810-400122	LICENSES & PERMITS		\$500.00	\$460.80	\$500.00	\$500.00	\$500.00
Department 810 Total			\$160,031.84	\$143,520.46	\$197,240.00	\$196,218.00	\$196,218.00



**Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1**

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
30-811-400011	TELEPHONE & POSTAGE	mailing testing	\$0.00	(\$347.74)	\$650.00	\$650.00	\$650.00
30-811-400013	UTILITIES		\$47,500.00	\$43,953.46	\$56,500.00	\$56,500.00	\$56,500.00
30-811-400015	MAINT & REPAIRS BUILDING	***security system \$180' miscell \$5000;chemical building seal\$2200;extem 300	\$5,180.00	\$532.00	\$7,680.00	\$7,680.00	\$7,680.00
30-811-400016	MAINT & REPAIRS EQUIPMENT	***Maintenance of raw and finished water pumps \$1750;	\$1,750.00	\$1,431.26	\$1,750.00	\$1,750.00	\$1,750.00
30-811-400018	MAINT & REPAIRS SYSTEM	*** annual meter and telemetry Calibration and chemical feed system \$6500;PVC pipe connection \$1000	\$5,000.00	\$4,563.98	\$7,500.00	\$7,500.00	\$7,500.00
30-811-400030	SYSTEM VIOLATION FEES	^^^Commissioners deduct \$500	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00
30-811-400042	NON-CAPITAL ASSETS	***Spare Chemical feed Pump \$1500;down spouts \$950;drainge system\$3100	\$2,450.00	\$1,022.66	\$5,550.00	\$5,550.00	\$5,550.00
30-811-400043	CONTRACTED SERVICES-UNITED WATER		\$219,202.00	\$219,201.16	\$206,863.00	\$206,863.00	\$206,863.00
30-811-400045	CONTRACTED SERVICES	***Sludging Hauling \$18000;monthly cell signal fee\$65=780	\$19,474.17	\$19,248.09	\$18,780.00	\$18,780.00	\$18,780.00
30-811-400053	DUES & SUBSCRIPTIONS	NCDEQ Annual fee\$860	\$0.00	\$0.00	\$860.00	\$860.00	\$860.00
30-811-400074	CAPTIAL OUTLAY EQUIPMENT	***1 Influent Actuators \$11,800;2 turbidimeters \$10,961;lab meter \$5975;cell modem signal\$8913	\$15,930.83	\$12,678.10	\$40,587.00	\$37,649.00	\$37,649.00
Department 811 Total			\$316,987.00	\$302,282.97	\$347,220.00	\$343,782.00	\$343,782.00
Fund 30 Total			\$477,018.84	\$445,803.43	\$544,460.00	\$540,000.00	\$540,000.00



**Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1**

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
31-810-400002	SALARIES & WAGES (FULL TIME)	***Request 3% cola; another position \$32,487.52***Comm issioners no position deduct \$32487.52	\$380,665.00	\$357,454.62	\$425,480.00	\$392,993.00	\$392,993.00
31-810-400003	SALARIES & WAGES (PART TIME)	***Keep Mrs. Jannie on to help train and up front	\$14,000.00	\$9,889.91	\$29,317.00	\$29,317.00	\$29,317.00
31-810-400005	FICA		\$32,000.00	\$28,725.50	\$33,644.00	\$31,082.00	\$31,082.00
31-810-400006	GROUP INSURANCE		\$62,000.00	\$52,573.26	\$84,292.00	\$84,292.00	\$84,292.00
31-810-400007	RETIREMENT		\$37,396.31	\$36,610.76	\$47,026.00	\$47,026.00	\$47,026.00
31-810-400009	OVERTIME	***Commissioners deduct \$4000	\$3,000.00	\$1,786.70	\$6,000.00	\$4,000.00	\$4,000.00
31-810-400010	PROFESSIONAL SERVICES	***annual audit \$35,230;website\$770 ;electrical rate study \$20,000	\$33,000.00	\$29,972.98	\$56,000.00	\$56,000.00	\$56,000.00
31-810-400011	TELEPHONE & POSTAGE		\$14,000.00	\$13,227.16	\$13,000.00	\$13,000.00	\$13,000.00
31-810-400012	PRE & POST HIRE MEDICAL EXAMS		\$0.00	\$0.00	\$350.00	\$350.00	\$350.00
31-810-400013	UTILITIES		\$10,000.00	\$7,503.26	\$10,000.00	\$10,000.00	\$10,000.00
31-810-400014	TRAVEL & TRAINING	***Commissioners deduct \$4000	\$0.00	\$0.00	\$6,000.00	\$2,000.00	\$2,000.00
31-810-400015	MAINT & REPAIRS BUILDING	***add water line rear of building;rocks in driveway;repair front door;walls;finish floors & paint;fan warehouse***Comm issioners this yr budget	\$800.00	\$355.00	\$4,500.00	\$0.00	\$0.00
31-810-400016	MAINT & REPAIRS EQUIPMENT	***Commissioners deduct \$4000	\$5,000.00	\$878.20	\$7,500.00	\$3,500.00	\$3,500.00
31-810-400017	MAINT & REPAIRS VEHICLE	***Commissioners deduct \$6000;fleet\$924	\$12,000.00	\$3,703.70	\$15,000.00	\$9,000.00	\$9,000.00
31-810-400018	MAINT & REPAIRS SYSTEM	***meter system complete;upgrade E.South,E.Alsop,And rews,E.Burnette,100 block E.Bell***Commis sioners deduct \$30000	\$120,394.00	\$0.00	\$180,000.00	\$150,000.00	\$150,000.00
31-810-400031	AUTOMOTIVE SUPPLIES	***Commissioners deduct \$2000	\$10,000.00	\$9,836.88	\$12,000.00	\$10,000.00	\$10,000.00
31-810-400033	DEPARTMENTAL SUPPLIES	***Commissioners deduct \$25000	\$35,000.00	\$29,708.73	\$50,000.00	\$25,000.00	\$25,000.00
31-810-400036	UNIFORMS		\$7,500.00	\$6,966.56	\$7,500.00	\$7,500.00	\$7,500.00
31-810-400045	CONTRACTED SERVICES	***logics \$18,876;ltron \$5500;Computer Guy \$10598;Coeco \$8700;pitney bowes \$5000;gen svc \$7500;New Payroll system\$3500;New Business License \$7650	\$65,760.00	\$55,928.48	\$71,910.00	\$67,324.00	\$67,324.00
31-810-400048	PURCHASE FOR RESALE		\$1,512,315.00	\$1,117,271.38	\$1,500,000.00	\$1,412,235.00	\$1,412,235.00
31-810-400051	BANK SERVICE CHARGES		\$23,000.00	\$22,446.06	\$23,000.00	\$23,000.00	\$23,000.00
31-810-400052	LOAN PAYMENT	***lease on truck \$6920/4 year***Commis sioners deduct \$6920	\$0.00	\$0.00	\$6,920.00	\$0.00	\$0.00
31-810-400053	DUES & SUBSCRIPTIONS	***Electricities dues 3020;Sch Govt 349,COGS1401,horiz on\$1000,chamber\$250,league\$4000'safe ty\$3000	\$10,200.00	\$9,158.24	\$13,020.00	\$13,020.00	\$13,020.00
31-810-400054	INSURANCE & BONDS	***Property & Liability Insurance-mcgriff \$85997;unemployem ent insurance \$10000;Flood Insurance \$3600	\$90,011.00	\$89,136.23	\$95,011.00	\$99,597.00	\$99,597.00
31-810-400065	WORKERS COMPENSATION INSURANCE		\$25,589.00	\$22,834.54	\$25,600.00	\$27,336.00	\$27,336.00
31-810-400075	CAPITAL OUTLAY VEHICLE	***On-call vehicle lease \$6920.64;tree	\$0.00	\$0.00	\$75,000.00	\$8,000.00	\$8,000.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
		bucket truck \$68079.36***Commi ssioners truck surplus \$8000 deduct \$67000					
Department 810			\$2,503,630.31	\$1,905,968.15	\$2,798,070.00	\$2,525,572.00	\$2,525,572.00
Total							
Fund 31 Total			\$2,503,630.31	\$1,905,968.15	\$2,798,070.00	\$2,525,572.00	\$2,525,572.00



**Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1**

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
32-810-400002	SALARIES & WAGES (FULL TIME)	***ASK 3% COLA	\$21,610.62	\$19,559.55	\$27,490.00	\$27,490.00	\$27,490.00
32-810-400005	FICA		\$2,048.00	\$1,496.27	\$2,103.00	\$2,103.00	\$2,103.00
32-810-400006	GROUP INSURANCE		\$6,115.59	\$5,420.20	\$8,858.00	\$8,858.00	\$8,858.00
32-810-400007	RETIREMENT		\$2,173.00	\$1,534.90	\$3,161.00	\$3,161.00	\$3,161.00
32-810-400011	TELEPHONE & POSTAGE		\$3,960.70	\$3,960.70	\$4,000.00	\$4,000.00	\$4,000.00
32-810-400013	UTILITIES		\$5,329.11	\$5,329.11	\$6,807.00	\$6,807.00	\$6,807.00
32-810-400033	DEPARTMENTAL SUPPLIES	***Sewer parts \$3500	\$600.62	\$600.62	\$3,500.00	\$3,500.00	\$3,500.00
32-810-400034	CHEMICALS	***Chemicals lift stations\$5000	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$5,000.00
32-810-400036	UNIFORMS	***shoes for guys \$200;uniforms	\$146.02	\$146.02	\$700.00	\$700.00	\$700.00
32-810-400052	LOAN PAYMENT	CDBG-I grant/Loan \$6830.30 on 20 year loan	\$6,831.00	\$6,645.30	\$6,831.00	\$6,831.00	\$6,831.00
32-810-400053	DUES & SUBSCRIPTIONS	***Tar-Pamlico Basin Association Dues \$1440;annual collection fee \$1310	\$1,440.00	\$0.00	\$2,750.00	\$2,750.00	\$2,750.00
32-810-400091	BOND PRINCIPAL		\$76,000.00	\$0.00	\$76,000.00	\$79,000.00	\$79,000.00
32-810-400092	BOND INTEREST		\$85,600.00	\$0.00	\$85,600.00	\$80,800.00	\$80,800.00
Department 810 Total			\$211,854.66	\$44,692.67	\$232,800.00	\$231,000.00	\$231,000.00



Budget Narratives Report
TOWN OF ENFIELD
Fiscal Year 2022 - Budget Scenario1

Account Number	Account Description	Narratives	Current Year Budget	Current Year Actual	Request	Recommend	Approve
32-812-400013	UTILITIES		\$111,905.32	\$111,904.82	\$106,000.00	\$106,000.00	\$106,000.00
32-812-400015	MAINT & REPAIRS BUILDING	***hand rails\$5130***Per Suez not a first priority reduce \$5130;ext \$360	\$5,685.68	\$5,685.68	\$5,130.00	\$360.00	\$360.00
32-812-400016	MAINT & REPAIRS EQUIPMENT	***weir plate\$1000;#3influen 1 pmp\$5000;#1 pmp\$6000;2meter\$1300;2regulators\$5000***Per Suez ck Val \$3 not high priority; reduce \$5000	\$3,760.00	\$3,734.75	\$18,300.00	\$13,300.00	\$13,300.00
32-812-400018	MAINT & REPAIRS SYSTEM	***clarifier cleaned\$8000;serv generator\$700;ann meter calibration\$2000	\$5,000.00	\$4,636.84	\$10,700.00	\$10,700.00	\$10,700.00
32-812-400043	CONTRACTED SERVICES-UNITED WATER		\$186,728.00	\$186,728.00	\$176,218.00	\$176,218.00	\$176,218.00
32-812-400045	CONTRACTED SERVICES	***Sludge Hauling \$14000	\$15,100.00	\$14,983.73	\$14,000.00	\$14,000.00	\$14,000.00
Department 812 Total			\$328,179.00	\$327,673.82	\$330,348.00	\$320,578.00	\$320,578.00
Fund 32 Total			\$540,033.66	\$372,366.49	\$563,148.00	\$551,578.00	\$551,578.00
Grand Total			\$5,136,645.79	\$4,158,412.87	\$5,770,651.00	\$5,305,388.00	\$5,305,388.00



APPROVED POSITIONS

**TOWN OF ENFIELD
APPROVED POSITIONS
FISCAL YEAR 2021-2022**

<u>Position</u>	<u>Grade</u>
Town Administrator	(set by Town Board)
Finance Officer	25
Town Clerk	17
Police Chief	20
Police Captain	15
Police Lieutenant	14
PT Police Lieutenant	64
Police Detective	63
Police Detective	63
Police Corporal	61/2
K9-Police Corporal	61/2
Police Officer	61
Police Officer	61
Police Officer	61
PT Police Officer Pool (5-10 PT Officers)	61
Administrative Assistant-Police	11
Public Works Director	21
PT Public Works Director	21
Equipment Operator	8
Equipment Operator	8
Truck Driver	7
Truck Driver	7
Maintenance Worker-PW	5
PT Maintenance Worker-PW (4)	5
Mechanic	9
Seasonal/Temporary	2
Seasonal/Temporary	2
PT Code Enforcement Officer	14
PT Recreation Director	10
PT Recreation Worker	2
Water/Sewer Field Supervisor	7
Maintenance Worker-Water	5
Electric Services Supervisor	29
Electric Lineman Technician	11
Electric Lineman Technician	11
Office Clerk	5
PT Custodian	3
Customer Service Representative	9
Customer Service Representative	9
Maintenance Worker-Electric	5
Maintenance Worker-Sewer	5



ANNUAL BUDGET ORDINANCE

**TOWN OF ENFIELD
ANNUAL BUDGET ORDINANCE
FISCAL YEAR 2021-2022**

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the Town:

General Government	\$ 405,103
Public Safety	\$ 844,500
Transportation	\$ 411,382
Cultural and Recreation	<u>\$ 27,253</u>
 Total Appropriations	 \$1,688,238

Section 2. It is estimated that the following revenues and appropriated fund balances will be available in the General Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Current Year Property Tax	\$ 585,000
Current Year Motor Vehicle Tax	\$ 78,000
Prior Year Property Tax	\$ 46,000
Penalties and Interest on Property Tax	\$ 7,000
Penalties and Interest on Motor Vehicle Tax	\$ 500
Powell Bill Funds	\$ 116,559
Franchise Taxes	\$ 98,000
Local Option Sales Tax	\$ 278,000
Other Local Taxes	\$ 85,500
Licenses and Fees	\$ 1,800
Intergovernmental Revenues	\$ 195,484
Interest on Investments	\$ 5,000
Other Revenues	\$ 107,395
Appropriated Fund Balances	<u>\$ 84,000</u>
 Total Estimated Revenues and Fund Balances Appropriated	 \$1,688,238

Section 3. The following amounts are hereby appropriated in the Water Fund for the operation of the Town's water system for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the Town:

Operations	\$ 540,000
Capital Outlay	\$ 0
Debt Service	\$ 0
Transfer to Other Funds	<u>\$ 0</u>
 Total Appropriations	 \$ 540,000

Section 4. It is estimated that the following revenues and appropriated fund balance will be available in the Water Fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Operating Revenues	\$ 540,000
Non-Operating Revenues	\$ 0
Transfer from Other Funds	\$ 0
Appropriated Fund Balance	<u>\$ 0</u>
 Total Estimated Revenues and Fund Balance Appropriated	 \$ 540,000

Section 5. The following amounts are hereby appropriated in the Electrical Fund for the operation of the Town’s electrical system for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of accounts heretofore established for the Town:

Operations	\$2,525,572
Capital Outlay	\$ 0
Debt Service	\$ 0
Transfer to Other Funds	\$ 0
Transfer to Fund Balance	<u>\$ 0</u>
 Total Appropriations	 \$2,525,572

Section 6. It is estimated that the following revenues and appropriated fund balances will be available in the Electric Fund for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Operating Revenues	\$2,525,572
Non-Operating Revenues	\$ 0
Appropriated Fund Balance	<u>\$ 0</u>
 Total Estimated Revenues and Fund Balance Appropriated	 \$2,525,572

Section 7. The following amounts are hereby appropriated in the Sewer Fund for the operation of the Town’s sewer system for the fiscal year beginning July 1, 2021, and ending June 30, 2022 in accordance with the chart of account heretofore established for the Town:

Operations	\$391,778
Capital Outlay	\$ 0
Debt Service	\$159,800
Transfers to Other Funds	<u>\$ 0</u>
 Total Appropriations	 \$551,578

Section 8. It is estimated that the following revenues and appropriated fund balances will be available in the Sewer fund for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Operating Revenues	\$551,578
Non-Operating Revenues	\$ 0
Transfers from other Funds	\$ 0
Appropriated Fund Balance	<u>\$ 0</u>

Total Estimated Revenues and Fund Balance Appropriated	\$551,578
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Section 9.* The following amounts are hereby appropriated for the entire budget for the operation of the Town of Enfield for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Total Appropriations	\$5,305,388
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Section 10. * It is estimated that the following revenues and appropriated fund balance will be available for the entire budget for the Town of Enfield for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

Total Estimated Revenues and Fund Balance Appropriated	\$5,305,388
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Section 11. An ad valorem tax rate of \$.927 per \$100 (which includes a Fire Tax \$0 .089), at full valuation is hereby established as the official tax rate for the Town of Enfield for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

This rate is based on a total valuation of property for the purposes of taxation of \$64,740,501 and an estimate rate of collection of 94.50%. The estimated rate of collection is based on the fiscal 2020-2021 collection rate of 94.23%.

* The budget totals include inter-fund transfers, which causes the total budget to appear inflated, since the transfers appear as both revenues and expenditures thus appearing in the budget twice.

Section 12. The following Permits and Fees Schedule is hereby established for the fiscal year beginning July 1, 2021, and ending June 30, 2022:

ZONNING FEES:

Certificate of Zoning Compliance Permit.....	\$ 50.00
Conditional & Special Use Permit.....	\$125.00
Variances and Deviations.....	\$125.00
Rezoning Application.....	\$125.00
Major Subdivision Project.....	\$125.00
Town of Enfield Zoning Ordinance.....	\$ 50.00
Subdivision Ordinance.....	\$ 50.00
Mobile Home Park Regulations (each).....	\$ 10.00
Roofing Permit.....	\$ 50.00
Vinyl Siding Permit.....	\$ 50.00
Business Registration Fee.....	\$ 50.00
Golf Cart Registration Fee.....	\$ 50.00

THE FOLLOWING ARE MANDATORY PERMITS:

REQUIRED OPERATIONAL PERMITS

- Amusement Building
- Carnivals and Fairs
- Covered Mall Buildings
- Exhibits and Trade Shows
- Explosives
- Flammable and Combustible Liquids

REQUIRED CONSTRUCTION PERMITS

- Automatic Fire Extinguishing Systems
- Compressed Gases
- Fire Alarm and Detection Systems
- Fire Pumps
- Flammable and Combustible Liquids
- Hazardous Materials

Fumigation and Thermal Insecticide Fogging	Industrial Ovens
Liquid or Gas Fueled Vehicles or Equipment In Assembly Bldg.	Private Fire Hydrants
Private Fire Hydrants	Spraying or Dipping
Pyrotechnic Special Effects Material	Standpipe Systems
Spraying or Dipping	Temporary Membrane Structures, Tents and Canopies
Temporary Membrane Structures, Tents and Canopies	

Section 13. The following **Water and Sewer Tap Fees** are hereby established for fiscal year beginning July 1, 2021 and ending June 30, 2022:

	<u>Paved St.</u>	<u>Dirt St.</u>
Fee for ¾ inch water tap	\$750.00	\$750.00
Above ¾ inch water tap, cost plus 25%		
Fee for 1, 1 ½, or 2-inch water tap, Plus, parts & labor	\$750.00	\$750.00
Fee for 4-inch sewer tap, plus parts	\$750.00	\$750.00
Above 4-inch sewer tap, cost plus 25%		

Section 14. The following **Customer Utility Deposit Fees** are hereby established for fiscal year beginning July 1, 2021 and ending June 30, 2022:

Residential:

Electrical Only.....	\$200.00
Additional Electric Service.....	\$100.00
Water only.....	\$ 50.00
Sewer only.....	\$ 50.00
Water and Sewer.....	\$100.00
Temporary Service.....	\$200.00
Electric, Water, Sewer & Garbage.....	\$300.00

Business: Minimum Deposit.....\$450.00¹

Section 15. The following **Water Rates** are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

¹ Other special requirements may apply

The Water Availability Fee is \$30.00. The per-thousand rate will be 0-1000 in town \$3.30, out of town \$6.60; 1001-2000 in town \$4.80, out of town \$9.60; 2001-3000 in town \$5.30, out of town \$10.60; 3001-4000 in town \$6.80, out of town \$13.60; 4001-5000 in town \$8.30, out of town \$16.60 for residential and for commercial availability is \$30.00 and \$2.82 per-thousand.

Apartment Water Rates-the availability Fee is \$30.00. The per-thousand rate will be 0-1000 \$6.60; 1001-2000 \$9.60; 2001-3000 \$10.60; 3001-4000 \$13.60; 4001-5000 \$16.60.

Farm Water @ \$7.00 per thousand gallons.
Large Volumes of Water @ \$5.00 per thousand gallons
Contractors

Section 16. The following Sewer Rates are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

The Sewer Availability Fee will remain at \$30.00. The per-thousand rate will be 0-1000 in town \$3.50, out of town \$7.00; 1001-2000 in town \$4.20, out of town \$8.40; 2001-3000 in town \$5.40, out of town \$10.80; 3001-4000 in town \$6.90, out of town \$13.80; 4001-5000 in town \$8.50, out of town \$18.00 for residential and for commercial availability is \$30.00 and \$2.82 per-thousand.

Apartment Sewer Rates-the availability Fee is \$30.00. The per-thousand rate will be 0-1000 \$7.00; 1001-2000 \$8.40; 2001-3000 \$10.80; 3001-4000 \$13.80; 4001-5000 \$16.80.

Section 17. The following Electrical Rates are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Schedule 101 – Residential

All KWH @ .138690
Basic Charge \$14.69

Schedule 103 – General Service Small
(Up to 3,000 KWH or less than 11 KW of demand)

All KWH @ .138690
Basic Charge \$24.22

Schedule 104 – General Service Medium
(3001 to 50,000 KWH or 11 KW of demand)

All KWH @ .102578
Basic Charge \$32.35

Schedule 105- General Service Large
(50,002 to 150,000 KWH)

All KWH @ .049578
Basic Charge \$40.45
Demand 205 – All KW @ \$26.56

Schedule 106- General Service Large Manufacturing
(50,002 to 150,000 KWH)

All KWH @ .045996
Basic Charge \$37.56
Demand 205 – All KW @ \$24.65

Schedule 107 – General Service Manufacturing
(Over 150,000 KWH)

All KWH @ .045078
Basic Charge \$37.31
Demand 207- All KW @ \$21.92

Section 18. The following **Security Light Rates** are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Small Security Light.....	\$14.69
Large Security Light.....	\$21.43
Through the Meter Security Light.....	\$11.45
2 Party Security Light.....	\$ 6.74
3 Party Security Light.....	\$ 4.52
Extra Large Security Light Prepaid.....	\$19.54
Extra Large Security Light.....	\$47.13
Extra Large Security Light through the Meter.....	\$19.55

Section 19. The following **Solid Waste (Garbage) Rates** are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Residential.....	\$ 16.00
Business.....	\$ 26.00

Section 20. The following **Cemetery Fees** are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Cemetery Grave – In & Out of Town Residents (per grave) \$ 800.00
 Opening and Closing (per grave).....\$ 500.00

Section 21. The following **Miscellaneous Fees** are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Meter Tampering Fee (Electric or Water) \$500.00
 Meter Testing Fee (Electric or Water).....\$ 20.00
 Motor Vehicle Tag Fee.....\$ 3.00

Section 22. The following **Employee Travel Reimbursement Rates** are hereby established for the fiscal year beginning July 1, 2021 and ending June 30, 2022:

Meal per Diems:

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$10.00	\$15.00
Lunch	\$15.00	\$20.00
Dinner	\$20.00	\$25.00

The mileage reimbursement rate will be \$.56 per mile. The annual standard mileage rate is set by the IRS in January at the beginning of every new year.

Section 23. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as required.

Section 24. The Board of Commissioner shall approve use of any contingency appropriation.

Section 25. Copies of the Annual Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this 21th day of June, 2021.

 Mayor

 Town Clerk